

Next Meeting: September 3, 2013 Library Clocktower 9:30am

MINUTES of the meeting of the Pitkin County Board of Trustees on August 14, 2013. Meeting was called to order at 2:08.

ROLL CALL: Trustees present: Jim Moran, Barbara Reid, John Wilkinson, Barbara Smith, Judy Wrigley, Austine Stitt and Judi Harris. Also present were County Librarian Kathy Chandler and County Finance Officer Tom Oken.

PUBLIC COMMENT: There was no public comment.

MINUTES OF PREVIOUS MEETING: Approval of the minutes for the board meeting in July was postponed until the September meeting.

NEW BUSINESS: A Request for Proposals for architectural planning has been posted on the County website. The review of those proposals by the Library Board is scheduled for Tuesday, September 3, from 9:30 until 1:00 with presentations by the architectural firms on Wednesday, September 4, from 12:30 until 5:30 with a final decision to be made during the meeting on Thursday, September 5, from 9:30 until noon.

REALLOCATION OF CAPITAL RESERVES: The balance in the capital reserve fund as of 8-13-2013 is \$6,086,368. Tom Oken suggested that approximately \$5,000,000 be reallocated to cash for quick access. After discussion, the Board agreed.

OWNER'S REP: Kathy will explore the hiring of an "owner's rep" to oversee the library's expansion and put together the RFP if necessary.

GRANT RESEARCHER: The County has requested that the Library contribute \$5,000 to engage the services of grant researchers. The Board had many questions and wanted more information before a decision is made.

LIBRARY HOURS: Motion was made by Austine Stitt to approve on 2nd reading a change in the Library policy on hours of operation. Jim Moran seconded the motion which passed unanimously. Beginning in mid October, the new operating hours are: 9:00 a. m. to 8:00 p. m.- Monday through Thursday, 9:00 a. m. to 6:00 p. m.-Friday and Saturday, 12 noon to 6:00 p. m.- Sunday

EXECUTIVE SESSION: At 1:46 p. m. John Wilkinson made a motion to go into executive session to discuss a County personnel issue. Motion was seconded by Austine Stitt and passed unanimously.

At 1:50 p. m. John Wilkinson made a motion to end executive session. Austine Stitt seconded the motion which passed unanimously.

FUTURE MEETING DATES:

September 3, 2013, at 9:30 am

September 4, 2013, at 12:30 pm

September 5, 2013, at 9:30 am

September 11, 2013, at noon

October 9, 2013, at noon

November 13, 2013, at noon

December 8, 2013, Christmas Pot Luck

ADJOURNMENT: At 2:03 p. m. Austine Stitt made a motion to adjourn. Barbara Smith seconded the motion which passed unanimously.

Respectfully submitted,  
Judi Harris  
Secretary