

Next Meeting: July 11, 2013

11:00 am

Clocktower

MINUTES of the meeting of the Pitkin County Library Board of Trustees on May 29, 2013.

Meeting was called to order at 12:06.

ROLL CALL: Trustees present: Jim Moran, John Wilkinson, Barbara Reid, Judy Wrigley, Austine Stitt, and Judi Harris. County Librarian, Kathy Chandler, was present as well as Jack Wheeler, Pitkin County Facilities Project Manager.

APPROVAL OF MINUTES: Motion was made by Austine Stitt and seconded by Judy Wrigley that the minutes of the meeting on April 3, 2013, be approved. John Wilkinson requested that it

be added that the T12 light fixtures will be replaced by T8 fixtures. The minutes were approved unanimously with the addition.

PUBLIC COMMENT: There was no public comment.

OLD BUSINESS: Jack Wheeler, Pitkin County Project Manager, reported that the final plan for the Galena Plaza has been approved by the City Council and that progress has been made regarding the placement of structural supports at 60 feet. The issue will probably be addressed with a management agreement and operations agreement among the City, County and Library. Kathy presented a draft of a memorandum of understanding written by Steve Barwick, City Manager.

Kathy and Jack Wheeler met with Willis Pember to request a complete set of documents regarding his design work on the library. Willis submitted a cost proposal to compile six items that will convey the concept design requested by the City Asset Management Dept. The Board

agreed to spend \$1,475 for this work.

Jack Wheeler reported that the roof membrane in the flat sections is subject to total system failure. Bids received for replacement of the roof membrane are \$72,000 above the budgeted amount. The BOCC has approved this expenditure from the library's funds. Jack Wheeler is working with the product manufacturer and the installer to complete a contract.

John Wilkinson made a motion to reaffirm the library's commitment to expand the library according to the needs assessment report compiled by Susan Kent in 2009. Austine Stitt seconded the motion which passed unanimously.

John Wilkinson reported on his trip to Washington, D. C. for the ALA annual meeting. The Colorado delegation visited congressmen and their staffs concerning funding and legislation affecting libraries.

Future meeting dates: July 11, 2013—Thursday—11:00

August 14, 2013—noon

September 11, 2013—noon

ADJOURNMENT: Motion to adjourn was made by Judy Wrigley and seconded by Judi Harris.

Motion passed unanimously. The meeting was adjourned at 1:57.

Respectfully submitted,

Judi Harris

Secretary