

Next Meeting: March 5, 2014 Noon Library Meeting Room

Minutes of the regular meeting of the Pitkin County Library Board of Trustees on February 12, 2014. The meeting was called to order at 12:08 p.m.

ROLL CALL: Trustees present: Barbara Reid, Barbara Smith, John Wilkinson, Judy Wrigley, Austine Stitt, Jim Moran and Judi Harris. County Librarian Kathy Chandler, Pitkin County Facilities Manager, Jodi Smith, Assistant County Librarian Jocelyn Durrance and Pam Hopkins also attended.

PUBLIC COMMENT: There was no public comment.

APPROVAL OF MINUTES: Judy Wrigley made a motion to approve the minutes of the January 15, 2014, meeting. Barbara Smith seconded the motion, which passed unanimously. Jim Moran made a motion to approve the minutes of the February 6, 2014, meeting. Austine Stitt seconded the motion, which passed unanimously.

LIBRARIAN'S REPORT: The Aspen City Council agreed unanimously to amend the library's easement to allow the library expansion to be supported by the existing wall of the parking garage at 60 feet and to include assurance that the addition of the library will be supported in perpetuity by either the supporting wall at 60 feet or by some other means if that wall is to be taken down at some time in the future.

Jodi Smith has issued a Request for Proposals for a contractor for the construction project. She has also asked for bids for the contract for cleaning the library. The Library Board will be able to compare costs and proposals.

Jodi Smith also reported that the roofing contractor is set to finish repairs of the roof in the spring. However, these repairs may conflict with construction of the expansion so it may be necessary to postpone roof repairs. It was decided that the owner's representative, Jim Curtis, will be charged with keeping a master schedule for all the elements and contractors involved in the construction.

The City Environmental Department has requested permission to replace the air monitoring equipment which is located on the roof of the library. The board decided that it cannot grant permission at this time since our construction plans and schedule are not completed.

Pam Hopkins presented the latest proposed plans for the expansion and remodel.

FUTURE MEETINGS:

March 5, 2014

April 2, 2014

May 14, 2014

ADJOURNMENT: Barbara Smith made a motion to adjourn at 2:26. Barbara Reid seconded the motion, which passed unanimously.

Respectfully submitted,
Judi Harris
Secretary