

Next Meeting: October 30, 2013 11:40 Aspen Fire Department Meeting Room

MINUTES of the meeting of the Pitkin County Library Board of Trustees on October 10, 2013.

ROLL CALL: Trustees present: Jim Moran, Barbara Reid, Austine Stitt, John Wilkinson, Barbara Smith, and Judy Wrigley. Judi Harris was not present. County Librarian Kathy Chandler attended. County Facilities Manager Jodi Smith, Pitkin County Project Manager David Kwiatkowski, and Owner's Representative Jim Curtis also attended. Pam Hopkins and Whitney Hopkins from Snowden and Hopkins Architects joined the meeting in progress.

MINUTES: Austine Stitt moved that the minutes of the September 11, 2013 meeting be approved as corrected. Barbara Smith seconded the motion which carried unanimously.

PUBLIC COMMENT: There was no public comment.

LIBRARIAN'S REPORT: Kathy Chandler presented the revised budget for 2014 for the Board's review. After discussion, Barbara Reid moved that this version of the budget be approved. Judy Wrigley seconded the motion which passed with no dissent. Kathy and the Board discussed the architects' meetings with the Board and the staff in previous weeks.

NEW BUSINESS: The Board discussed what level of participation by Board members would be most beneficial to the Building Project. It was agreed that subcommittees of Board members would meet with the building team and report to the full Board. All Board members would, however, be welcome at any of the Building meetings. The Building Sub-Committee includes John Wilkinson and Barbara Reid. The Interior Design Sub-Committee members will include Judy Wrigley and Barbara Smith.

The Board welcomed Jim Curtis, who will be the Library's Owners' Representative during the pre-construction phase. Jim gave the Board an overview of his background and his responsibilities to the Library going forward.

Whitney Hopkins presented to the assemblage her findings to date – Phase 0. Whitney analyzed the information gathered through their observations, staff input, group interviews, brainstorming sessions, the Susan Kent report, and the Land Use Application. Their focus will be on making the Library Vibrant, Responsive, and Forward. They see the Library as a social service hub, a green-inspiring story, and the embodiment of the Aspen dynamic spirit.

They expect to have the Design and Development Phase by mid-February, the drawings by May, and the building permits 90 days after that, perhaps by August.

Pam apprised the Board of the extra services contractors (engineering, landscape architect, irrigation, lighting, and energy) and their approximate costs.

Their proposed Meeting Schedule is:

October 30, 2013 - Noon to 5 p.m. Meeting of the Building Team at the Fire Station

November 14, 2013 – 10:30 to noon for regular Board Meeting. Noon to 5 for Building Team

December 8, 2013 – Library Potluck 6:30 p.m.

ADJOURNMENT: On motion of Jim Moran, seconded by Barbara Reid, the Board voted unanimously to adjourn.

Respectfully submitted,  
Austine N. Stitt,  
Acting Secretary