Pitkin County Library
Annual Meeting Minutes of the Board of Trustees
October 12, 2026

MINUTES of the regular meeting of the Pitkin County Library Board of Trustees on October 12, 2026. The meeting was called to order at 12:01 PM in the Dunaway Room.

1. Roll Call:

Trustees Present:

- ✔ Pres. John Wilkinson (JW)
- □ V.P. Elizabeth Nix (EN)
- ✔ Sec. Anna Lookabill (AL)
- ✔ Tres. Audrey Ellis (AE)
- ✔ Ashley Connolly (AC)
- ✔ Chris Keleher (CK)
- □ Elizabeth Stewart-Severy (ES-S)

Alternate Present:

- ✔ Andrew Travers (AT) – Voting Member

Staff Present:

- ✔ Genevieve Smith (GS), PC Librarian
- ✔ Anna Steinberg, PC Digital Resources Librarian

2. Approval of Minutes for September 16, 2026
   Moved by Chris Keleher 2nd by Audrey Ellis
   Passed by Majority Board, Anna Lookabill abstained as she was not present for the September meeting

3. Public Comment:
   - None

4. Trustee Comments & Librarian's Report:

Trustee Comments-
- Anna Lookabill gave a recap of seeing the public library in Providence, RI

Librarian's Report- See full report for more detailed information

- Staffing & Operations:
  - No upcoming planned closures
- Security, Facilities & Building Updates:
  - Clean Heat Project: rooftop heat pumps fully installed- but the existing support pumps failed and will need replacement. New pump has been ordered- but will only operate at 50% until permanent upgrades replace both support pumps. Testing of new heating

system will continue into the 2nd week in November- with ETA on completion- and may require intermittent shutdowns and cooler temps during transition- coldest temps forecasted for the weekend of October 14th.
A forensic analysis on why the pumps failed is being conducted but ultimately they are part of the overall project.

- 2027 Budget & Five-year Plan: Audrey Ellis & Genevieve went over 2027 budgets and 5-year plan. Significant projects in upcoming years as part of the planned replacement schedule will impact future budgets and reserves. This will also impact staffing as staffing is by far the largest part of the budget with increases in costs scaling larger than growth of income due to Tabor and softening property values. Follow-up questions asked included how Tabor Reserve funds were calculated and whether the reserve funds could be used.

5. Old Business-
   - None

6. New Business-
   - **Approval of 2027 Library Budget & 5-Year Plan**: First Reading
     Moved by Anna Lookabill 2nd by Chris Keleher
     Passed by Board, unanimously

6. Future Meetings Schedule 2026
   November 10 – 2nd Tuesday, December 9
   Future Meetings Schedule 2027
   January 13, February 10, March 10

7. Adjourned @ 1:25 PM
   Moved by Chris Keleher 2nd by Audrey Ellis