



Information Collection

The Pitkin County Library (Library) collects information on our website, pitcolib.org (Site), at two different stages. First, we use server logs to collect anonymous, aggregate information (such as browser type, ISP, IP address, referring/exit pages, platform type, date/time stamp, and number of clicks) from all visitors to the Site. Our Site also uses a standard technology called "cookies" to collect information about how the Site is used. Information gathered through cookies may include the pages viewed and the amount of time spent at the Site. This type of information is typically not linked to any personally identifiable information and is used primarily in the aggregate to generate statistical reports about the use of our Site. The Library does reserve the right to connect information collected through its server logs with other personally identifiable information.

Second, we require certain information when visitors use services available on the Site. For example, when patrons contact us by email, we may collect email addresses and any other personal information provided. When patrons subscribe to one of the Library's electronic newsletters, they must provide their name and a valid email address. Patrons may also provide an address, telephone number, and organizational affiliation and may choose to create a password for managing their account.

Personal information of children under 13

The Pitkin County Library complies with the requirements of the Children's Online Privacy Protection Act (COPPA) and the FTC's Rule interpreting COPPA (16 CFR § 312). We do not knowingly collect any personally identifiable information on the Site from children under 13 years of age.

Use of personal information

The Pitkin County Library does not sell, rent, or disclose personally identifiable information to any third party not affiliated with us, except for disclosure to service providers who may assist us in such areas as data storage, and in accordance with Paragraph 4 below. However, users should be aware that Pitkin County Library is a public agency, and personal information provided to the Library may be subject to disclosure in accordance with public records laws. Information in an anonymous, aggregated form may be shared freely. The Pitkin County Library will not use personal information to send unsolicited commercial offers. However, the Library may need to contact patrons for certain purposes, for example, in response to an inquiry or with a message regarding the status of the Site.

Disclosure of personal information as required by law

We will disclose personal information when required by law, or if we have a good-faith belief that such action is necessary to (a) comply with a current judicial proceeding, a court order or legal process served on us, (b) protect and defend our rights, or (c) protect the rights, property, and other interests of our users or others.

Links

The Site contains links to other sites. The Pitkin County Library is not responsible for the privacy practices or content of these other sites. We encourage users to be aware when they leave our Site and to read the privacy statements and terms/conditions of use for each and every site that collects personally identifiable information. This privacy statement applies solely to information collected by the Pitkin County Library Site.

Security

The Library takes reasonable precautions to protect visitor information. For example, we encrypt certain communications through our Site with the industry standard for strong encryption. However, given the nature of the Internet and the fact that network security measures are not infallible, we cannot guarantee the security of user information.

Notification of changes

The Pitkin County Library may modify the terms of this privacy policy at any time by updating this posting. If this privacy policy changes materially so that we are going to use personally identifiable information in a manner different from that stated at the time of collection, or if we make any material changes in our privacy practices that affect customer information already stored in our database, we will prominently post a notice on the main page and other pages to alert users about the change. Visitors should check the Site periodically to remain informed of the latest version of the privacy policy.

This policy was last reviewed on October 9, 2024, by the Pitkin County Library Board of Trustees.